

600 Six Flags Drive, Suite 300 P.O. Box 5888 | Arlington, Texas 76005-5888 Phone: 817-695-9184 | Fax: 817-640-6480 E-mail: workforce@dfwjobs.com In Partnership with North Central Texas Council of Governments

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Child Development Associate (CDA) Credential Application for Enrollment

Name:	Personal Contact Phone Number:
Personal Email Address:	
Employer Name:	
Employer Address:	
Employer Phone Number:	Child Care License No
Present Position:	Start Date:
Years you have worked in the early childhood field?	Have you had a CDA Credential before?
Credential you will be applying for: Center Based Infant/Toddler Center Based Preschool Family Child Care Do you have the technology and resources necessary to attend training sessions via Zoom? Yes No Candidate Eligibility Requirements to receive a CDA:	
 Hold a High School diploma or equivalent Be 18 years of age or older. 	
 Be able to speak, read, and write well enough to fulfill the responsibilities of a CDA Candidate. Be working in an early childhood program or managing a family child care home. 	
 Instructions: Complete the Application for Enrollment Carefully read the Statement of Understanding and Enrollment Agreement. Sign the Statement of Disclosure Fax to: 817-640-6480 ATTN: Kelli Halle Email to: khalle@dfwjobs.com 	

Your application must be received no later than 5:00pm on Wednesday, June 1, 2022.

Selected participants will be notified no later than Friday, June 10, 2022.

Statement of Understanding and Enrollment Agreement:

As a participant enrolled in the Child Development Associate class provided by Workforce Solutions for North Central Texas, will

- 1. Attend and actively participate in all required learning components of CDA.
- 2. Agree to and follow all policies and procedures needed to attain the CDA credential.
- 3. Notify the trainer and Workforce Solutions for North Central Texas of any changes in name, address, phone number or employment.
- 4. Agree to "make up" any missed classes with a limit of 2 missed classes.
- 5. Notwithstanding any other agreements, hold harmless and indemnify Workforce Solutions for North Central Texas and Educational First Steps against any legal liability in respect to bodily injury, death and/or property damage while participating in the CDA class.

Statement of Disclosure

I certify that I have read and agree to the Statement of Understanding and Enrollment Agreement.

Signature

Date

Este documento contiene información importante sobre los requisitos, los derechos, las determinaciones y las responsabilidades del acceso a los servicios del sistema de la fuerza laboral. Hay disponibles servicios de idioma, incluida la interpretación y la traducción de documentos, sin ningún costo y a solicitud.