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Board Policy Issuance

POLICY NUMBER:
CECC02-201707

Policy Name: Parent Share of Cost Reductions	**Description:** Guidelines for administering reductions in Child Care Parent Share of Cost
Date of Approval: July 27, 2021	**Revision History:** N/A
Effective Date: October 1, 2021	**Scheduled for Review:** July 27, 2025
Policy Topic: Child Care	**Administering Department:** Child Care

DEFINITIONS:
Parent Share of Cost (PSoC): monthly parent fee assessed to subsidy childcare customers.

Texas Rising Star: certified quality rated Early Learning Program.

POLICY STATEMENT:
Workforce Solutions for North Central Texas (WSNCT) assesses a monthly parent fee to all customers unless the customer is exempt from paying one or is eligible to receive a reduction.

Aligning with the reduced cost of part time childcare a reduction of 25% in the PSoC will be provided for customers who have one or more children that receive part time childcare. The reduction will occur at the one (1) year redetermination period for customers currently enrolled. New applicants will receive the reduction upon being determined eligible. The reduced PSoC will remain in effect during summer months and school breaks. When a customer notifies us that a child is no longer needing part time care and is now needing full time care, the reduction will be removed the following month after notification.

Additionally, WSNCT realizes and research shows, all children, especially those that are low-income and non-English speaking benefit most from high quality Early Learning Programs. With an eye toward encouraging customers to select Texas Rising Star (TRS) programs as their Early Learning Program, a monthly PSoC reduction in the amount of 25% will be applied for choosing a TRS quality rated program. Customers currently in care will be provided the option to select a TRS program at their (1) year redetermination and new applicants will be provided this option upon being determined eligible.

Customers who qualify for both PSoC reductions will only receive one reduction.

ACTIONS REQUIRED:
Child Care Services Subrecipient must establish internal procedures in compliance with this policy.

RELATED POLICIES/RESOURCES:
Board Policy, "*Parent Share of Cost"*
TAC Title 40, Part 20, Chapter 809, Subchapter B, Rule §809.19(a)(1)(B)
Texas Workforce Commission WD Letter 07-21: "Implementation of TWC Chapter 809 Child Care Services Rule Amendments."

INQUIRIES:
Please contact policy@dfwjobs.com

Approved by	**Reviewed by**
Roger Harris	Debra Kosarek
Board Chair	Senior Program Manager, Compliance and Continuous Improvement
Workforce Solutions for North Central Texas	