



## NORTH CENTRAL TEXAS WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE MEETING

### Meeting Agenda

December 16, 2025

1:00 pm – 3:00 pm

Tejas A Conference Room

600 Six Flags Drive

Arlington, TX 76011

Meeting Videoconference: <https://nctcog.zoom.us/j/89277596844>

The North Central Texas Workforce Executive Committee may conduct this meeting by videoconference call in accordance with Section 551.127 of the Texas Open Meetings Act. The presiding officer of the meeting will be physically present at the address listed above and the public may attend the meeting at the same location.

1. **Call to Order** – Carlton Tidwell, Chairman, Workforce Solutions for North Central Texas

2. **Public Comment**

The Workforce Board invites the public to speak on any topic listed on the agenda. Anyone wishing to speak should sign-in with the Board's Secretary before the beginning of the board meeting. In consideration for everyone's time who is in attendance at the meeting, a time limit of three (3) minutes is allotted for each person wishing to address the Board.

3. **Approval of the Minutes**

a. Approval of the Minutes from the October 21, 2025 meeting

4. **Discussion, Consideration, and Possible Action Regarding**

a. Workforce Development Board Management – Chair Tidwell / Carvan Adkins

i. Board Member Job Description Policy Revision **Recommendation**

ii. Workforce Development Board Bylaws Revision **Recommendation**

iii. Partnership Agreement between Workforce Development Board and Chief Elected Officials Revision **Recommendation**

b. Board Member Resignation Notification of Hesston Parkin – Laurie Gillispie

c. Executive Director's Report – Phedra Redifer

i. Personnel Update

ii. TWC Conference Update

iii. Texas 2036 Workforce Data Cohort Workforce Development Partnership Update  
– Fred Schmidt

5. **Announcement of Executive Session**

a. Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Board may convene into executive session to discuss the following:

b. *Section 551.071 Consultation with Attorney – pending or contemplated litigation, settlement offer or to seek advice from attorney.*

- c. *Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person.*
- d. *Section 551.074 Personnel - discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests a public hearing:*

**6. Action as a Result of Executive Session**

**7. Discussion of Future Agenda Items**

- a. January 6, 2026 Board Meeting Agenda – requests/comments

**8. Adjourn**