

Verification of Child's Citizenship and Age

Federal rules require families to verify the citizenship or immigration status and age of each child. Please provide the following to meet this requirement:

- Birth Certificate (United States or its possessions) or
- Hospital or public health birth record signed by a physician or authorized hospital representative. This must show the city and state of child's birth.

If you cannot provide one of the documents listed above, you can give us one of the following documents:

- Current U.S. Passport
- Church or Baptismal record (United States or its possessions)
- TIERS Print Screen showing the Temporary Assistance for Needy Family (TANF) benefits or Supplemental Nutrition Assistance Program (SNAP) benefits and including the household members and their dates of birth
- Copy of the current Medicaid card showing the child's name and date of birth

If you do not have any of the records listed above, you can use a combination of the records listed below that prove your child's citizenship and age separately.

Documents that verify citizenship

U.S Citizen

- Baptismal Certificate (if place of birth is shown)
- Certificate of U.S. Citizenship (N-561)
- Native American Tribal Document/Card (Form I-872)

Immigrant/"Qualified Alien"

- Naturalization Certification
- Lawful Permanent Resident: Alien Registration Receipt Card – "Green Card"

AND Documents that verify age

- Adoption papers
- Divorce and/or court custody decrees (***If you are not the biological parent, refer to the enclosed In Loco Parentis Matrix***)
- Bureau of Indian Affairs or Tribal records
- Immigration and Naturalization Service records
- Child support paternity records
- School records/identification card

Note: If you do not have any of the documents listed above, please contact our office (800)234-9306 for other documents that may be used to verify citizenship and age of your child(ren).